

Grant Application Form (2017/2018)

Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

1 Organisation Details:

Organisation Name

Official or registered address

Telephone No	<input type="text" value="01609 534552"/>	Postcode:	<input type="text" value="YO17 9ES"/>
		E-mail:	<input type="text" value="nortoncommunitylibrary@gmail.com"/>

Name of main contact	<input type="text" value="Steve Mullins"/>	Position	<input type="text" value="Treasurer"/>
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Does this person have official authority to submit this application? Yes No

Address for contact person if different from above

Telephone No	<input type="text" value="07974918229"/>	Postcode:	<input type="text" value="YO17 9AE"/>
		E-mail:	<input type="text" value="mr.steve.mullins@gmail.com"/>

Date organisation established or incorporated	<input type="text" value="06/10/2016"/>	Type of organisation	<input type="text" value="Charity"/>
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If a Registered Charity, please give number	<input type="text" value="1169514"/>	VAT registration number (if any)	<input type="text" value="n/a"/>
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Is this application from a consortium of organisations? Yes* No

*If yes, please list included organisations:

2 Membership and Usage

Are you a membership organisation?

Yes

No

If yes, is membership open to all?

Yes

No

What is your current membership?

Recruiting

What are the annual membership fees?

£2

3 Bank Account Details

Account Name

The Norton Community Library and Hub

Sort Code

5 - 0 5 - 7 0

Account Number

3 5 3 4 1 7 2 6

Address

Yorkshire Bank
7 Wheelgate, Malton, Yorks

Postcode YO170HX

4 Project Details

Where will the project take place

Norton Library and Community Hub Courtyard

When is the project expected to:

Start

September 2017

Finish

November 2017

Please summarise your project (100 words maximum)

We want to provide an enclosed garden that offsets a lack of green space. Our aim is to provide a safe and secure place for all members of the community and to create a sensory garden with different plants where people can enjoy the sights, smells, sounds and touch that such a garden provides. This will be pertinent to the clients of Ryedale Sight Support who will be based in one of our offices.

It will be managed by the Trustees and operated by volunteers. It will become part of our small cafe in the future.

Why is the project needed?

There is a lack of green space in Norton especially in the location of Norton Hive. Some of our users have no garden space of their own and have indicated that they would enjoy the additional benefits that garden space could offer our library. We already have a list of eager volunteers to willing to help in this project.

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

Why is the project needed?

There is a lack of green space in Norton especially in the location of Norton Hive. Some of our users have no garden space of their own and have indicated that they would enjoy the additional benefits that garden space could offer our library. We already have a list of eager volunteers to willing to help in this project.

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Results from a detailed questionnaire given to local people showed the need for a community garden and quiet area. Ryedale Sight Support and Malton in Bloom have been consulted in relation to the creation of a sensory garden.

Please indicate how you will measure the success and impact of your project

The project will be measured in two ways: feedback from users (both the garden and the library) and observing how much it is used and managed. Success can also be measured by the regular attention the area gets and its upkeep.

How does your project meet the priorities of the Council?

It provides a demonstrable community requirement (from our research and questionnaire). It increases community support and involvement (from volunteers and users). It improves facilities for the disadvantaged.

Please give details of any special fundraising activities for the project

Fundraising will take place through book sales both on site and at local events and the involvement of local communities, societies and traders.

5 For capital projects only

Is planning permission required?

Yes

No

If yes, please indicate status of the application with dates

Applied for:
(date)

Granted:
(date)

Outline, Full, Listed building

Does your organisation own the property for which you are seeking a grant

Yes

No

If no, do you have a lease on the property?

Yes

No

Please give the name of the person or organisation who own the building

North Yorkshire County Council

The length of any lease and unexpired term:

10 years until April 2027

6 Project Budget

Expenditure - *List items of expenditure*

Capital Costs	Amount (£)
Plants, Hanging Baskets, Planters and Raised Beds	£798.34
Trellis	£46.65
Water feature	£154.17
Ramp & Grab Rail and Benches	£300.92
Small tools	£22.50
VAT	£264.50
Total Capital Cost (a)	£1587.08
Revenue Costs (Community grant only)	Amount (£)
Total Revenue Cost (b)	
Total Cost (a+b)	£1587.08

Income - *please specify how you will pay for the project*

	Amount (£)
Ryedale District Council Grant required	£1462.08
Own funds	
Local fundraising	£ 125.00
VAT (if able to reclaim it)	
In Kind (eg volunteer time)	
Other	
Total Income (c)	£1587.08

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date
 Name Position

*An electronic signature is acceptable and can be entered below:

Checklist

Please check that the following are included with your application



Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules

Two years audited or otherwise certified accounts including your last complete financial year (if required)

Details of any research, or consultation, which has informed the development of the project

Evidence of match funding commitments, formal grant offer letters

Two competitive estimates for all capital works

Relevant plans and drawings

Business Plans and Annual report (if required)

Please return completed forms to: grants@ryedale.gov.uk